

QUARTER 1

January

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

March

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

QUARTER 2

April

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

2021 PAYROLL CALENDAR

JANUARY 1st

Closed - New Year's Day

JANUARY 18th

Open - Martin Luther King Jr. Day, Bank Holiday

FEBRUARY 1st

All W2's and 1099's due to employees. 2020 Annual and Quarter 4 Returns due. ACA Form 1095-C also due to employees for applicable large employers (unless extension is granted)

FEBRUARY 15th

Open - Presidents' Day, Bank Holiday

MARCH 31st

Quarter 1 Ends

APRIL 2nd

Closed - Good Friday, Banks Open

APRIL 30th

Quarter 1 Returns Due

MAY 31st

Closed - Memorial Day

JUNE 30th

Quarter 2 Ends

Please note: All Payrolls must be submitted by 3:00 pm on your scheduled processing day in order to ensure timely completion and delivery of your payroll.

● Bank Holiday & Bene-Care Payroll Closed
 ● Bene-Care Payroll Open, Federal Banking Holiday
 ● Payroll Reminder
 ● Bene-Care Closed, Banks Open

QUARTER 3

July

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

QUARTER 4

October

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

November

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

December

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

2021 PAYROLL CALENDAR

JULY 5th

Closed - Independence Day
Observed

AUGUST 2nd

Quarter 2 Returns Due

SEPTEMBER 6th

Closed - Labor Day

SEPTEMBER 30th

Quarter 3 Ends

OCTOBER 11th

Open - Columbus Day, Bank Holiday

NOVEMBER 1st

Quarter 3 Returns Due

NOVEMBER 11th

Open - Veterans' Day, Bank Holiday

NOVEMBER 25th

Closed - Thanksgiving Day

NOVEMBER 26th

Closed - Thanksgiving, Banks Open

DECEMBER 24th

Closed - Christmas Day
Observed, Banks Open

DECEMBER 31st

Closed - New Year's Day
Observed, Banks Open, Quarter 4 Ends

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 ● Bene-Care Payroll Open, Federal Banking Holiday
 ● Payroll Reminder
 ● Bene-Care Closed, Banks Open

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