

## Our NEW iSolved release is available June 1st!

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iSolved will see several updates effective on Friday 6/1/18. Please review the notes below to see what exciting new features are available to you and your employees.

### ***HCM Updates***

- Report and Report Writer Updates
- Onboarding
- Benefit FSA Parking and Transit ESS updates
- Garnishments
- Pending Benefits on Termination Wizard

### ***Time Updates***

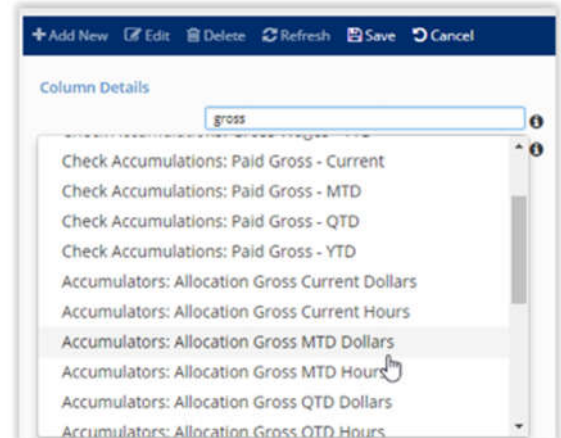
- User Interface Update for Labor Groups
- Search Functionality
- Enhanced Time Card by Date Range Report
- Fixed: Allowing Accrual to Go into Negative
- Geofencing
- Time Card Alert Notifications



## HCM Updates

### Report Writer Updates

- We added a new report type: Check File. This report type will allow you to create a bank reconciliation report or positive pay file for your bank.
- Report Writer now has search functionality! This new functionality will look through all categories and give you a list of all fields that match. Click on the one you want to add to your custom report.

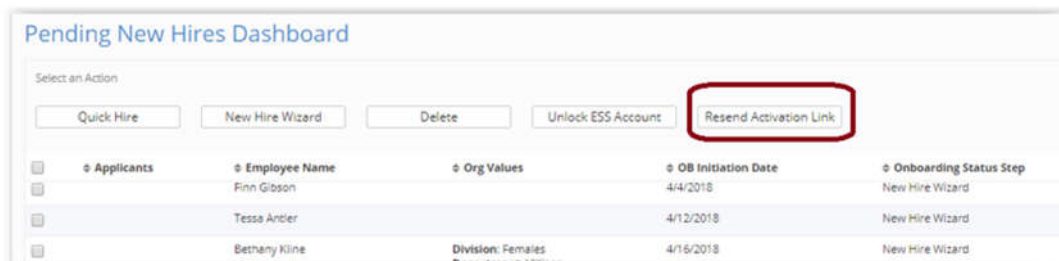


### Report Updates

- Look for new options when creating a Labor Allocation Detail by Date Range or Labor Allocation Summary by Date Range. New options added include:
  - Filter by labor value
  - Page break by labor field (grouping available for up to 5 labor values)
  - Exclude employees by EE number (i.e. 101, 102, 103)

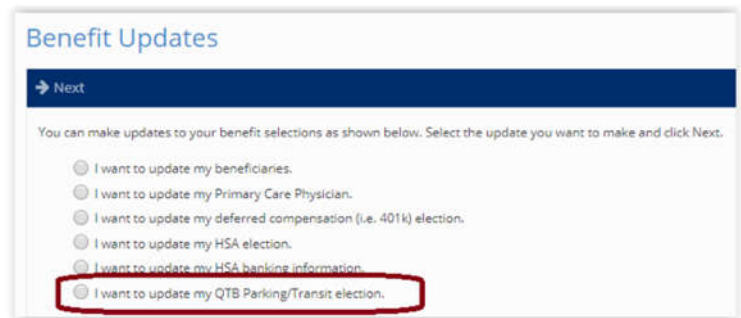
### Onboarding

- We added an option to resend the employee authentication email to a new hire. You can find this option under the Pending New Hire Dashboard.
- On the Initiate New Hire screen, you can use the search capabilities for the work location drop-down.



## Benefit FSA Parking and Transit ESS updates

- Your employees can now update their FSA Parking/Transit contributions at any time during the plan year.



**Benefit Updates**

→ Next

You can make updates to your benefit selections as shown below. Select the update you want to make and click Next.

- I want to update my beneficiaries.
- I want to update my Primary Care Physician.
- I want to update my deferred compensation (i.e. 401k) election.
- I want to update my HSA election.
- I want to update my HSA banking information.
- I want to update my QTB Parking/Transit election.

## Garnishments

- Certain states currently have or will have specific calculation requirements, so this update gives you the ability to cap employee garnishments in those states.
  - California: The maximum garnishment deduction in California is the lesser of: 25 percent of disposable earnings or 50 percent of the difference between disposable earnings and the applicable minimum wage (calculated using the greater of the state or local minimum wage).
  - Massachusetts: The maximum garnishment deduction in Massachusetts is the lesser of: 15 percent of gross wages or 50 percent of the difference between disposable earnings and the applicable minimum wage (calculated using the greater of the federal or state minimum wage).



**Garnishment Type**

\* Garnishment Type: Administrative Wage Garnishment ▼

Start Date:   

\* Sequence Number: 1

\* Description: AdminWageGarn

State: California ▼

The max garnishment is the lesser of 25% of disposable income OR 50% of the difference between the employee's disposable earnings and the applicable minimum wage (after higher priority orders).

Ignore Max Garn Calculation

## Pending Benefits on Termination Wizard

- If you are terminating an employee through the Termination Wizard, you can now end their current benefits and end pending benefits (with a reason and stop date)

The screenshot shows a software interface for managing employee terminations and benefits. At the top, there are navigation buttons: Save, Cancel, and Back. The interface is divided into several sections:

- Employee Termination:** Includes fields for Termination Date (5/23/2018), Termination Reason (dropdown), and Termination Type (dropdown). There are checkboxes for "Eligible for Refore" and "Delete Future Absences".
- Termination Report:** A text box explaining that the report displays active earnings, deductions, memo calculations, and garnishments. A "Report" button is located below.
- Direct Deposits:** A checkbox for "Inactivate All Direct Deposit Accounts".
- Active Benefit Plans:** A table listing various benefit plans with columns for Benefit, Benefit Plan, Cobra Eligible, and Stop Date.
 

Benefit	Benefit Plan	Cobra Eligible	Stop Date *
Long Term Disability	LTD	No	5/31/2018
Short Term Disability	STD	No	5/23/2018
401k	401k	No	6/30/2018
QTB Parking	QTB Parking	No	5/31/2018
HSA Updates	HSA Updates	No	5/31/2018
Dental	Dental	No	6/31/2018
- Pending Benefit Plans:** A table listing pending benefits with columns for Benefit, Benefit Plan, Start Date, Delete Plan, Stop Date, and Benefit End Reason.
 

Benefit	Benefit Plan	Start Date	Delete Plan	Stop Date *	Benefit End Reason
Medical Pre-Tax 125	Medical 2	7/1/2018	<input type="checkbox"/>	7/1/2018	



## Time Updates

### User Interface Update for Labor Groups

- This updated allows you to incorporate a hierarchy structure when setting up the labor group. This hierarchy will transfer to time card permission rules and punch/hour entry forms.

### Search Functionality

- The location-department now has a search functionality on the time card when adding a punch.

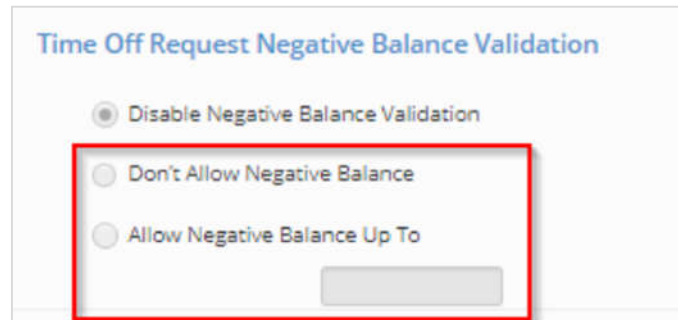
### Enhanced Time Card by Date Range Report

- We added more filters to choose from when running this report:
  - Policy group
  - Organization level
  - Labor
  - Worked labor
  - Home labor value
- Anyone set up as a manager or supervisor will be included in drop-down menu for selection.
- New sort fields have also been added:
  - Employee name
  - Supervisor

- Manager
- Home org/labor
- The Time Card by Date Range report is available under Client Reports and My Reports.

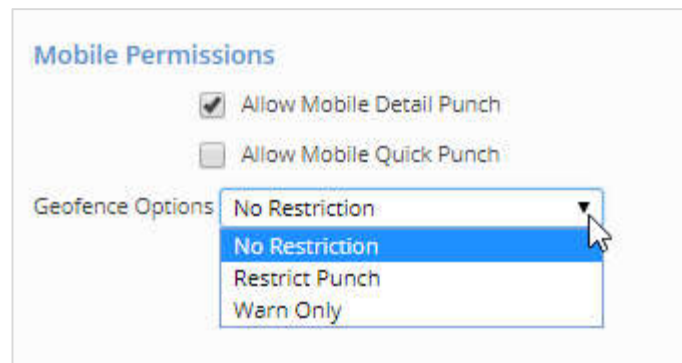
### Fixed: Allowing Accrual to Go into Negative

- A fix is now in place for the “Don’t Allow Negative Balance” on absence policy setup, which will restrict your employees from being able to create PTO requests that put their PTO balances into the negative.
- If your company allows negative balances, select “Allow Negative Balance Up To” in absence policy setup.



### Geofencing

- A new feature will restrict or warn when one of your employees punches through iSolved GO and their location is outside of the fence. This functionality is available to set up but won't be on the mobile app until the next iSolved GO update, which is slated for the end of June.
  - Warn only: Mobile user will receive notification, but punch will be recorded.
  - Restrict: Mobile user will receive notification that they are outside of assigned fence and punch will not be recorded.



### Time Card Alert Notifications

- Alert notifications for time cards can be sent via email and/or mobile push notifications. This service must be turned on but there is no additional charge. To turn it on, navigate to: Client Maintenance > Legal Services > Notify Alerts
- After it is turned on, navigate to Client Management > Alert Rules to set up the desired alerts.
- Alerts can also be set to go out during your company's operating hours (Set up operating hours in the Legal Company screen).

Reply Reply All Forward



no-reply@infinisource.com

Kolby, Michael

**Alert Notification**

Retention Policy Exchange Online - Inbox (1 year)

Expires 5/11/2019

[If there are problems with how this message is displayed, click here to view it in a web browser.](#)

Mike Kolby, iSolved has generated the following new Time Card Alerts:

Name	Date	Alert
Able,John	5/11/2018	Unscheduled Absence
Able,John	5/11/2018	Missed Shift
Able,John	5/12/2018	Out Of Schedule
Able,John	5/12/2018	Out Of Schedule
Able,John	5/12/2018	Missing Meal
Able,John	5/12/2018	Out Of Schedule