

Our NEW iSolved release is coming on July 20th!

iSolved will see several updates effective on Friday 7/20/18. Please review the notes below to see what exciting new features are available to you and your employees.

HCM Updates

- Enhancement of password security
- Enhancement of labor value searches in time entry screens
- Acknowledged documents saved with electronic signature.
- User message for PA resident local taxes
- ACA status for rehires

Time Updates

- Accrual option for birthdays
- Multi-week overtime
- Time Card Screen Enhancements



HCM Updates

Enhancement of password security

- Facing challenges with passwords expirations? Some people are frustrated by having to change their password every 90 days, while others worry about the security of personal data. You asked, and we listened!
- iSolved passwords will no longer expire, effectively removing the 90-day expiration period.
- Passwords must follow enhanced complexity rules to prevent password hacking. These rules include: minimum length of 12 characters, upper and lower case character.
- Spaces are allowed to permit easier to remember passphrases.
- Existing users that do not reset their password will expire one last time to force a password change to meet the new password requirements.
- When an employee logs in to set or change their password, the following message will appear on the screen:
 - Please ensure that passwords are a minimum of 12 characters (at least one lower case alpha [a-z], one upper case alpha [A-Z], one numeric [0-9], and one special character. Spaces are allowed, which will support the use of easier to remember passphrases. Going forward, your password will not expire. Passwords may not repeat any of your previous 10 passwords.

Enhancement of labor value searches in time entry screens

- If you use the time entry grid or individual time entry screen and you distribute employee time across labor values (charge hours to certain jobs/departments), the lookup process is now much easier.
- The drop-down menus return data faster and are now searchable. Starting to type in the value that is needed will return only the data that matches what you are typing, instead of having to scroll through the list to find the correct department

Department (100)
D111
111 - D111
1110 - D1110
1111 - D1111
1112 - D1112
1113 - D1113
1114 - D1114
1115 - D1115
1116 - D1116
1117 - D1117
1118 - D1118
1119 - D1119

Acknowledged documents save electronic signature

- If an employee is required to acknowledge review of a document (benefits manual, employee handbook, etc.), a copy of the document that was acknowledged can now be saved to the Employee Documents and includes the signature, username, and date/time.
- This is available for any employer that uses Employee Self Service and requires Electronic Consent.

- This signature page will be attached to the original document that your employee reviewed when saved in iSolved.

Acknowledgement and Receipt

I have agreed to the **Terms of Use and Consent to Electronic Signature**. A copy of the agreement is available in Employee Documents. I certify the terms and conditions of the agreement are still in effect. I also certify I have read and understood the content and any requirements or expectations of the attached document:

Form_1095C_Schema_to_Form_Crosswalk_March_2015.pdf

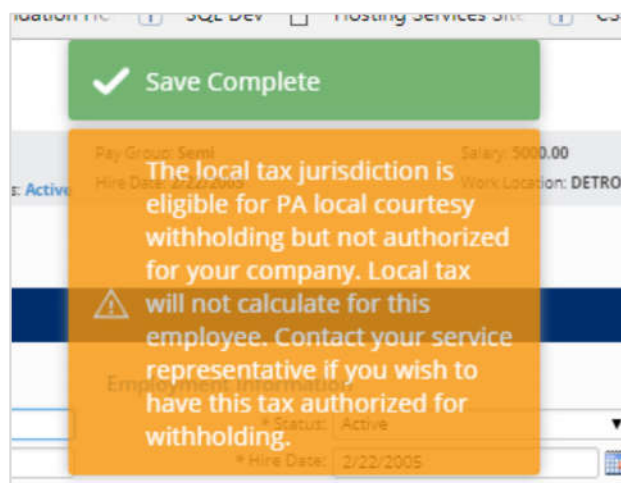
for employees of Mystery, Inc

I have access to an electronic copy of the document and agree to abide by the document guidelines as a condition of my employment and/or my continuing employment with Mystery, Inc

Jill E Bean avillanueva@isolvedhcm.com 5/30/2018 10:24 AM
 Employee Signature Username Date

User message for PA resident local taxes

- New message to alert employers who withhold PA local courtesy tax to identify unauthorized PA local taxes.
- A specific message will display for the employer and self service employees that are eligible for PA courtesy withholding.



ACA status for rehires

- The system now includes the updated length of service, break-in service, and an outline of the ACA rehire guidelines on the Employment History screen.
- The ACA measurement period payroll utility now includes a rehire option and will automatically apply the ACA rule of parity for rehires.

Greg Castor
Employee# 23 Status: Active
Pay Group: Weekly
Hire Date: 1/25/2018
Hourly: 25.000
Work Location: SPRINGFIELD, NJ
Division:
Department:
Location: East Coast
Client: aev1 - Mystery, Inc
Company: Mystery, Inc (Active)

Employment Status History

Effective Date	End Date	Change Reason	Employment Status
1/25/2018			Active
7/27/2017		Other	Terminated

Employment Status: Active
Hire Date: 1/25/2018

Service: Length of Service: 3 months, 1 day; Break In Service: 3 months, 30 days

ACA Refire Rules: No Rule of Parity-13 week rule: Employee is considered a New Hire for ACA Purposes. No Rule of Parity-26 week rule: Employee is considered a New Hire for ACA Purposes. Rule of Parity-13 week rule: Employee is considered a New Hire for ACA Purposes. Rule of Parity-26 week rule: Employee is considered a New Hire for ACA Purposes.



Time Updates

Accrual option for birthdays

- You can now set up an accrual plan that awards an employee on his or her birthday. To set this up, create a new accrual plan type, create the accrual plan, and select Employee Birthday for the schedule.

Multi-week overtime

- Multi-week overtime functionality is now available, which is extremely beneficial for emergency service agencies and other similar work environments. This new option, "Multi Week OT Start Date" is now available in the Policy Group. The first day of the OT period will begin on the start date you specify.
- Within the Hours Allocation rules, we have added a new threshold period, allowing you to define the number of days within the multi-week OT period.

Policy Group: Multi-Week

Calculation Parameters: Day Start: 12:00 AM Today; Overtime Week Start: Sunday; Multi Week OT Start Date: 6/17/2018

Apply Crossing Boundary to: Start Time

Split As End of Week: Split At End of period: Split on Holiday:

Group Punch Pairs Within: 2:00; Max Continuous Hours: 18:00; Weekly Hours: 40:00

Time Card Screen Enhancements

- Several enhancements have been made to the employee time card screen. We have added processing times (in milliseconds) to the Analyze Rules to track performance. We've added the ability to select Labor Group Items on Time Card Adjustments, and added to the Time Card Permissions an option to force labor assignments on Time Card Adjustments. These labor enhancements work the same as current punch and hour form behavior.

**Thank you for taking the time to review the newest iSolved release!
Please contact your Payroll Specialist with any questions you may have, or for assistance
with any of the new features.**